



4 Approach Avenue  
Discovery  
1709  
082 226 7794  
[thearkprivatepreschool@gmail.com](mailto:thearkprivatepreschool@gmail.com)  
2016/48023/07

## Why Home School?

### **#1 One-on-one tuition**

With home schooling, the child gets the time and attention he needs from his 'teacher' and can progress at his own pace. This private tuition usually enables children to get a better quality education than might be possible in a school.

### **#2 Special needs and abilities can be catered for**

Unlike the one-size-fits-all classroom model, a home schooling parent can tailor make learning to suit her child/ren. Children with special needs can be accommodated as well as different learning styles or special giftings.

### **#3 Building family relationships**

While mainstream schooling separates families for most of the day, home schooling facilitates better relationship building between parents and siblings.

### **#4 No negative peer pressure**

At home or in a smaller environment, children usually have good role models, instead of rebellious or untrained children of their own age, from whom they can learn bad habits and bad attitudes. There is also no one to make them feel inferior if they do not conform to fads, fashion or other image-related ideas.

### **#5 No bullies**

More and more parents seem to be withdrawing their children from mainstream schools due to bullying. In a safe, loving environment, children who were once afraid to go to school can learn in peace.

### **#6 Moral and religious beliefs**

Children in schools are taught the morals, values and belief system of the norm, which is generally secular humanism. With home schooling, parents are better able to teach their children their own values, beliefs and culture.

### **#7 Better socialization**

Although many people mistakenly think that home schooled children are cocooned away from the real world, this metaphor is more aptly applied to children within the 4 walls of a classroom. In contrast, home scholars are free to be out and about in the real world, and research shows that they learn to socialize better with a wide range of age groups, compared with school-going children. They develop self-confidence and can converse meaningfully with adults, in particular, that is always striking.

### **#8 Ability to pursue passions**

Home scholars have the time and opportunity to pursue topics of interest, hobbies, sport, skills or other passions that are not taught in schools. Many high school home scholars start home businesses or apprenticeships while completing their education.



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## Home education provides diversity and adaptability

Many people think of home education as a mom teaching her children the same way at home as the teacher teaches learners at school. Although this is one approach there are many other approaches available to home schooling parents which are not used in mainstream schools. This gives home education diversity and adaptability.

Most families do not follow one approach or method to the letter as there is no one "right" way to home educate. Instead, they change their approach as they go along. Most families discover that they start out more structured in the beginning and become more flexible and relaxed as time goes on, being more eclectic in their approach. They adjust their method where needed and experiment until they find what works best for their child and the family in order to achieve their educational goals. This kind of flexibility and tailoring is one of the benefits of home schooling.

The different educational approaches can be divided into broad categories.

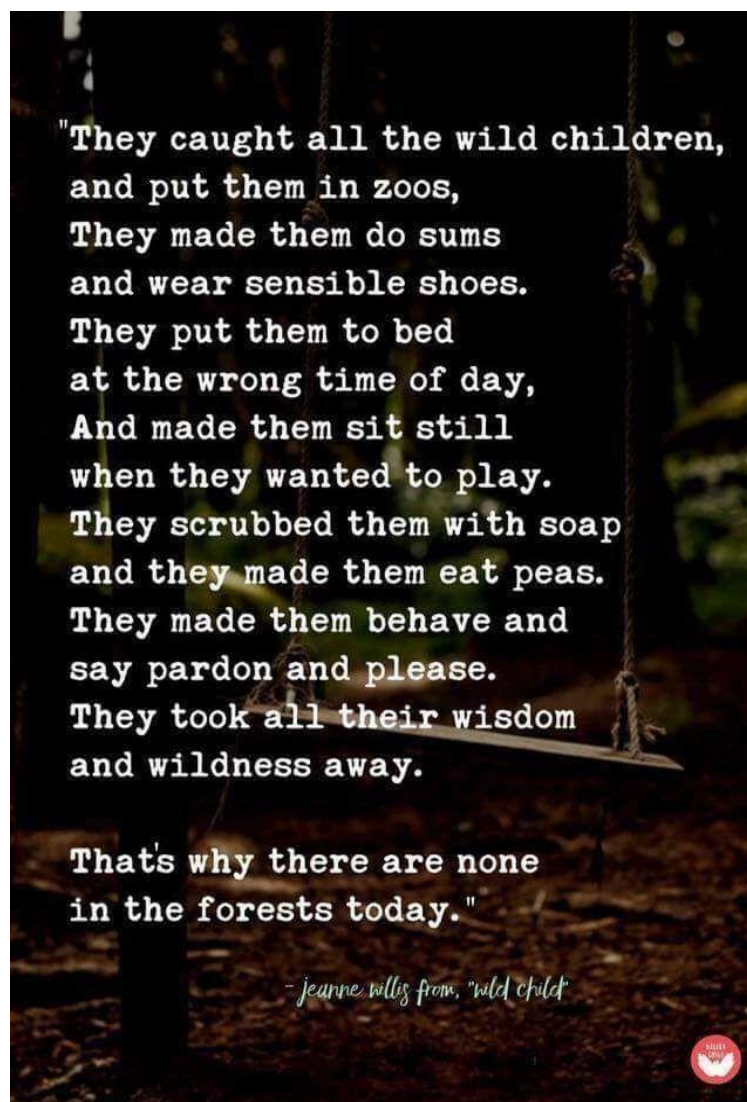
- **Traditional school education:** This is commonly referred to as bringing traditional school into your home. It uses a curriculum that is similar to what is used in public school along with the traditional grading system. It makes use of formal assessments to measure progress. Textbooks and teachers' guides are used for various subjects. ACE, ABeka, CAPS workbooks are examples of this approach. CAPS is a structured curriculum with assessments that was compiled by the South African Department of Basic Education. It prescribes what teachers must do for every subject down to the hour.
- **Classical Education:** The Classical education movement advocates a form of education purportedly based in the traditions of Western culture, with a particular focus on education as understood and taught in Classical antiquity and the Middle Ages. A method which produced some of the world's greatest thinkers. It is a structured programme based on the development phases of grammar, logic and rhetoric (the Trivium) with a strong emphasis on classical languages such as Greek and Latin.
- **Unit Studies:** This is a creative, cheap and versatile approach where the whole family can partake. A topic in which the child is interested is used and studies from different angles, thus incorporating all the subjects like Language Arts, History, Science, Music, Art, etc. For example, when they study the ear they build the parts of the ear (science) read the story of Bell (history and literature), look where Bell comes from on the map (geography) and study and listen to a gramophone (technology and music) etc. Children keep notebooks and portfolios of their studies. Examples of this approach is Konos and Weaver. It is also interesting to note that the Finnish education system which is regarded as one of the best in the world is moving away from subjects and moving towards something similar called Phenomenon Based Learning.
- **Charlotte Mason:** Charlotte Mason, a British educator, believed a child is a person and the whole person must be educated, not just the mind. A Charlotte Mason education is three-pronged: in her words, education is an "*atmosphere*", "*discipline*" and a "*life*". "*Atmosphere*" is the surroundings in which the child grows up. A child absorbs a lot from his home environment. The ideas that rule the life of a parent make up one third of the child's education. "*Discipline*" of good habits, and especially of character. Cultivating good habits make up another third of education. "*Life*" applies to academics. Charlotte believed that children should receive living thoughts and ideas not just dry facts. Books written in story form by authors who have a passion for their topic and making their subject come alive. The students are required to tell back the story in their own words in order to secure it in their minds.
- **Montessori:** The Montessori method is based on the idea that learning should be a natural, self-directed process. Children learn best when they are left to discover. The Montessori Method of education views the child as one who is naturally eager for knowledge and capable of initiating learning in a supportive, thoughtfully prepared learning environment. It attempts to develop children physically, socially, emotionally, cognitively and spiritually. The parent

facilitates learning rather than being a didactic instructor.

- **Unschooling:** It is also commonly referred to as “*natural Learning*”, “*experience-based learning*”, or “*independent learning*.” Unschooling homes typically let their current interests dictate what they choose to study. There is no set curriculum. They see the world as their classroom. Parents provide a rich environment of books, experiences, and resources for learning and respond to their children's questions and interests. Advocates believe that children can be trusted to direct their own learning, and they do not require any study that the child does not choose.
- **Eclectic approach:** An eclectic approach includes elements and characteristics of different curriculums and methods. It is a flexible approach. As one curriculum cannot fulfil all their child's educational needs the family chooses the best of a variety of curriculums and create their own unique curriculum. For instance, a family will use hands-on unit studies together with a textbook for maths, while keeping the stages of the Trivium in mind.

## Summary

Parents know best how their children learns. Every family is unique, so they use the home education method that works best for them and their children. There is also no right or wrong way to home educate. With the freedom that home education provides, there is a renewed interest in these approaches.





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## 2026 REGISTRATION FORM

Date of Registration: \_\_\_\_\_

Student's Full Name(s) & Surname:	
Student's Nickname:	ID-no:
Home Address:	Grade in 2026:
	Cell no:
	Email Address:

Father's Full Name(s):	
Father's Surname:	ID-no:
Home Address:	Cell no:
	Work no:
	Email Address:
	Occupation:

Mother's Full Name(s):	
Mother's Surname:	ID-no:
Home Address:	Cell no:
	Work no:
	Email Address:
	Occupation:

Next of Kin Full Name:	
Surname:	ID-no:
Home Address:	Cell no:
	Work no:
	Email Address:
	Occupation:
Relation to Student:	

For how long have you been home-schooling?		
GED - Do you have a valid Grade 9 Report?		
<b>Previous School(s):</b>	<b>Contact Person (Teacher/Principal):</b>	<b>Contact number(s):</b>

Initial \_\_\_\_\_

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### PAYMENT AGREEMENT – Monthly Tutor Centre Fees Grade 0 - 3

Annual Registration Fee payable on registration:	R1000,00
Monthly Tutor Fee payable IN ADVANCE on or before the 3rd of each month for the month	R2300,00 includes breakfast
I/We are paying the full annual Tutor fee amount for the year of 2026	R24 840,00 (This amount does not include the registration fee or the books)
Notes or any other special arrangements agreed upon:	

### Grade 4 - 7

Annual Registration Fee payable on registration:	R1000,00
Monthly Tutor Fee payable IN ADVANCE on or before the 3rd of each month for the month	R2500,00 includes breakfast
I/We are paying the full annual Tutor fee amount for the year of 2026	R27 000,00 (This amount does not include the registration fee or the books)
Notes or any other special arrangements agreed upon:	

### Grade 8 – 12 & GED Course

Annual Registration Fee payable on registration:	R1000,00
Monthly Tutor Fee payable IN ADVANCE on or before the 3rd of each month for the month	R2700,00 includes breakfast
I/We are paying the full annual Tutor fee amount for the year of 2026	R29160,00 (This amount does not include the registration fee or the books)
Notes or any other special arrangements agreed upon:	

### PAYMENT SUMMARY

Monthly Tutor Centre Fees:

Registration Fee Tutor Centre	
Monthly Tutor Fee January to December	

:

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## DOCUMENTATION REQUIRED

Copy of Account holders' ID document	
Copy of Students' Birth Certificate	
Copy of Students' latest Report (Grade 9 or higher)	

## TERMS AND CONDITIONS

### Conditions of Service:

1. I/ we acknowledge and agree that all new enrolments with the Tutor Centre are subjected to a probation period of 1 calendar month wherein evaluation of students will take place. The Tutor Centre has full right to end service at own discretion.
2. I/ we acknowledge and agree that the full and final responsibility for the education and training of my/our child(ren) lies with myself/ourselves as parent(s) / guardian(s) and that The Ark Tutor Centre is only a supplier of services and aids to support me/us in the task of education and training of my/our child(ren), and that **this is not an enrolment with the Department of Education.**
3. I/ we acknowledge and understand that The Ark Tutor Centre is not a school.
4. I/ we acknowledge and agree that the Tutor Centre reserves the right to cease rendering of any services where fees and payments are in arrears, without prejudice to the rights of the Tutor Centre.
5. Our handbooks and prescribed work are supplied by Impaq and approved by the Department of Education for Home Schooling purposes. This curriculum may be used by students who are planning on completing their GED (General Educational Diploma) as well as the Umalusi Amended Matric Certificate for students over 18 years of age.
6. You must also register with Impaq as your curriculum provider. Please complete the necessary forms for Impaq to accompany this registration.
7. I/We acknowledge and agree that two calendar months payable notice is applicable should we leave The Ark Tutor Centre. Notice will only be accepted in writing. Please take note that the curriculum is still payable in full, even if you should give notice.
8. I/ we acknowledge and agree that we accept the Tutor Centre's products and services as is, with no guarantees.
9. Students who complete their studies from home are required to pay an Admin fee of R500 per month and hand in their files/books for assessment as per indicated via your personal roster or time schedule. Once you hand in your book #1 for example, you will be issued with book #2. A full assessment will be done for each book and a progress report sent to parents and the student. No new books are permitted to be handed out unless the previous book is completed in full and handed in for assessment.

### Tutor Centre Rules:

10. I/ we acknowledge and agree that we as parents/students will respect the Tutor Centres' furniture and possessions as private property. Should your child be responsible for breaking or vandalising Centre property or possessions we are at full right to have it fixed by whoever we see fit and send you the bill.
11. I/ we undertake to never climb over the boundary walls, balcony's or roofs. Gates are installed where needed. I /we also always undertake to never run in the Centre but to show good behaviour.
12. I/ we undertake that students are not allowed to leave the Centre premises during Centre hours (08:00 – 13:00) unless the parent/guardian personally gives us (facilitators/Centre) permission to do so by means of a telephone call or a SMS/Whatsapp message. We as facilitators/Centre take absolutely no responsibility for

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students who leave the premises without permission during Centre hours. We also do not take responsibility for students before 08:00 and after 13:00.

13. I/ we understand that Tutor Centres, facilitators and hired-in tutors absolutely do not replace the parents' responsibility as primary educator of their own children. The education and training time parents spend with their children by day (60%), should exceed the time that a child receives aid from a Tutor Centre (40%).
14. I/ we understand that it is the learner's/student's responsibility to mark his/her own workpieces. Any tests, examinations, tasks, letters and workpieces that cannot be marked by the learner/student is marked by the facilitators. Marking of bookwork is strictly permitted only on Centre premises and during Centre hours.
15. I/ we also understand that the facilitator/parent- and memo guides are the property of the Centre. Students are not allowed to have any parent-or memo guides in their possession at any given time.
16. I/ we undertake to strictly adhere to the Tutor Centre's times which are Mondays to Fridays 06:00 to 18:00. I/ we also undertake to deliver and collect students on time daily. A R100.00 fee will be issued for every extra hour spent after hours without prior arrangement. We have an "Open-Door" policy which means that we are available from 06:00 to 18:00 for all students for facilitating, Matric students may come and go as they please but only with parental permission in writing accompanying this registration form.
17. I/ we acknowledge and agree to abide by the Disciplinary System instated by The Ark Tutor Centre. Students are de-merited according to our Centre Disciplinary rules for example. Neglect to work during working hours, disruption of class/work-time, unacceptable and foul language, mistreatment/bullying of fellow students, in possession or use of any prohibited substance(s) or alcohol (including cigarettes & smoking thereof), disrespecting a facilitator etc. De-merits are calculated at our own discretion and the parent(s) and student(s) will be notified of a date for Detention (13:00 – 17:00) where the student will be required to work on his/her bookwork and tasks. Serious transgressions after numerous verbal warnings and/or detention as well as counselling will warrant a written warning. After two written warnings received, a FINAL WARNING will follow with immediate expulsion. *SHOULD A STUDENT BE EXPELLED, TWO MONTHS PAYABLE AND WRITTEN NOTICE WILL STILL APPLY.*

## Conditions for the legal operation of Tutor Centres

18. Every parent should take full control and responsibility for the education and training of their own children. Control and responsibility may not be delegated to any other person or institution.
19. Parents are however obliged to always act in the best interest of their children and to ensure that the standard of education is nothing less than that of public schools. It therefore is in the best interest of the child that the parent ensures that the child at times receives educational support in the subjects that the parent is not skilled in. It is also in the best interest of the child to, at times experience healthy exposure to friends, peers, sport and cultural activities. Parents may therefore utilise the services of external person(s) and institution(s) to empower them to successfully and legally educate their children at home.
20. No parent that is doing home schooling may place his/ her child in a "school" or "boarding school", as will therefore not be home-schooling anymore. Parents may make use of the services of support groups, day- care- or Tutor Centres and individuals, even sleep-over facilities to add value to home schooling and serve the best interest of the child.
21. When the parents use the services of a day-care or Tutor Centre, the parents take responsibility and control of the learner's involvement at the centre, i.e. the parents give written instruction to the facilitator at the Tutor Centre with regards to the objectives that the learner should attain by the end of the Tutor Centre session. The parents should check and control whether the learner has progressed satisfactorily and whether the best interest of the child was served during the Tutor Centre session.
22. Curriculum Institution is responsible for the requisition and storage of the children's profile sheets (should the parents prefer so and explicitly request Curriculum Institution to do so) as well as the monitoring of the learners' progress and issuing of tests, exams etc., to ultimately present the parents with an indication of the children(s) progress.

23. Children learning at home may attend extra classes in any academic subject, outside the confines of the home. These children may also receive extra-curricular tuition and training in music, art, cultural activities and sport. They may also visit friends outside the confines of the home or attend adventure camps and educational events, activities and excursions. But the full responsibility and control over the child's actions remains with the legal parents or guardians.

Tutor Centres may at times support children learning at home with regards to extra classes, sport- and cultural activities. Tutor Centres are not schools and therefore do not take any responsibility whatsoever for any learner provided with such a service. The parents are in full control and take full responsibility and liability for their own children.

24. Tutor Centres do not have to register attendance; it is the responsibility of the parents. Tutor Centres render a service to the children. Parents will typically send their children to a support group or Tutor Centre for extra classes, social activities or both, during some days of the week or some weeks of the month, whatever the need may be. We at The Ark Tutor Centre do however keep a record of attendance for administration purposes.

**By signing this form, I/ we undertake to pay the agreed contract amount to The Ark Tutor Centre as per payment agreement above; despite any disputes I/ we may have with the Centre.**

25. I/ we understand and agree that the full amount owed must be settled in advance by the 3rd of every month i.e. the amount payable for the month of February must be paid on or before the 3rd of February. A penalty of R300.00 per month will be enforced for any late payments unless prior arrangement was made in writing on this Registration form.
26. I/ we understand and agree that no re-enrolment with the Centre is possible unless the account of the previous year was settled in full.
27. I/ we understand and agree that the Centre reserves the right to terminate services should fees be overdue and to take legal action to collect any arrear amounts. The Centre has the right to hand over accounts in arrears to any Attorney of the Centre's choice. I/ We acknowledge that, should such an account be handed over to Attorneys, I/ We will be responsible for any costs and interest incurred.
28. I/ we acknowledge and understand that should you wish to pay the full annual fee for the year upfront or make any monthly payments in advance and then decide to leave the Centre for whatever reason, no monies will be credited in any circumstances.
29. All students have a right to education, therefore we at The Ark Tutor Centre will not refuse any registered student this right where possible, and they will always be allowed to attend the Centre and receive assistance to their everyday work and important educational needs. However, we as facilitators to their education, also provide our professional administrative services by keeping record of each student(s) progress, compiling work schedules, recording their results of tasks, tests and examinations and compiling reports of assessments each term. Should any Centre Fees be in arrears by one month or more, parent(s) or Guardian(s) will not have access to these progress reports, schedules or results until said fees are brought up to date, as these professional services come at a cost to the company. We as facilitators and administrators also welcome any feedback, suggestions and discussions regarding the daily routine and process at our Centre (by up-to-date-paid clients only), as we value any input that could better our Centre and relationship with the students as well as the parents and guardians.
30. I/ we undertake to and agree that the fees for grade 12 learners will be paid in full up to December. I/ we agree that my/ our grade 12 learner will be deregistered from the final examinations if any fees are outstanding or if the learner fails to comply with submissions of compulsory portfolio assignments.
31. I/ we acknowledge that no marks, reports or Statement of Results will be released unless Centre fees are paid in full.
32. I/ we undertake to notify the Tutor Centre immediately in writing of any changes regarding any of my/ our contact details and that all changes will take effect with receipt of my written notice and that I/ we will be liable for any fees or costs incurred from my/ our failure to notify the Tutor Centre of these changes.



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33. I/ we hereby undertake to comply with the year plan, event- and examination arrangements of the Curriculum Institution.
34. I/ we hereby indemnify The Ark Tutor Centre and its representatives from any liability, claims, action or legal action if my/ our child(ren) is/ are injured during any event or while under the supervision of the Centre.
35. I/ we agree that the Centre reserves the right to prohibit my/ our children the use of alcohol, narcotics and tobacco products during its events and that the Centre and its representatives have the right to refuse access and attendance of parent/guardian's children to these events when they disregard this prohibition, and that the children will be removed from the premises at parent/guardian own cost and responsibility.
36. I/ we authorise the Centre and its representatives and acknowledge that the Centre reserves the right, within limits of the law, to frisk my/ our child(ren) and have them tested for illegal substances.
37. I/ we hereby undertake to read all newsletters, account statements and notices from the Centre.
38. I/ we hereby undertake and understand that we as parents and family of the registered student may not open a registered or an unregistered home-school centre or tutoring service. Should this not be adhered to you may be sued for loss of income by The Ark Tutor Centre.
39. I/ We hereby declare and understand that the Tutor Centre is not responsible for any extra classes or help after hours. Should the student need extra help we can make use of the extra classes after school hours at additional costs.
40. The Ark Tutor Centre reserves the right to verify information supplied on this application form by means of any enquires deemed necessary, including, but not limited to, enquiries with any credit bureau.
41. I/ we declare that I/ we are currently not under any court order (including administration, sequestration and/ or liquidation), and that I/ we have neither applied nor will I/ we apply for such a court order in the foreseeable future.

*I hereby declare that I have read and understand the above and that I am fully aware and happy with the course chosen as per this registration form.*

<b>We as parents/guardians hereby understand and accept all terms and conditions as set out herein:</b>	
<b>Full name and surname of Father:</b>	Signature:
	Date:

<b>We as parents/guardians hereby understand and accept all terms and conditions as set out herein:</b>	
<b>Full name and surname of Mother:</b>	Signature:
	Date:

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## Indemnity

NOTE: Every care will be taken to ensure the safety of your child.

I hereby give permission for my child \_\_\_\_\_ (print) to participate, under the supervision of the school, in all educational and/or extra-mural activities while he/she remains a learner at The Ark.

1. I hereby declare that I shall not hold the Centre or its bona-fide representative liable for any damage or injury sustained by my child while he/she is at the premises – 4 Approach Street, Discovery – during activities arranged by the said school as well as any extramural activities, or as a participant in the school's Aftercare Programme.
2. I also undertake to indemnify the bona-fide representatives of The Ark against all claims by me, or any third parties, arising from any cause or action whatsoever, and will not hold The Ark or its representatives liable for any injury or loss or any damages consequent thereto, sustained whilst my child is in their care.
3. I accept that the principal and her staff will take every reasonable precaution to ensure the safety of my child.

Name of Parent/Legal Guardian (Please print):

\_\_\_\_\_  
Relationship to Child (mother/father/legal guardian):

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Signature of Parent/Legal Guardian:

\_\_\_\_\_  
Signature of Witness:

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### **PERMISSION TO USE CHILD'S PHOTOGRAPHS**

Dear Parents/Guardians

Students at The Ark Private Preschool and Tutor Centre will be involved in school activities where they may be photographed. Photographs of students may be used in a variety of media to celebrate a student's success in a particular area or for educational purposes or to promote activities at the school.

Photographs of children are also used on our website, Facebook, WhatsApp groups, special displays, and other promotional material. Most parents are happy for their child's photograph to be used.

We need parental permission to publish children's photographs.

No child's photograph will knowingly be published without parent permission.

Accordingly, we ask that you complete the form below and return it to school as soon as possible. Please note this permission form is valid for the duration of your child's schooling at The Ark; however, permission may be withdrawn at any time upon written notification.

Thank you.

Child's Name: \_\_\_\_\_

Year: \_\_\_\_\_

I do give / do not give permission for photographs of my child to be published and am aware that this may be accompanied by my child's first name.

I do give / do not give permission for my child's photograph to be used in The Ark Social Media Campaigns.

I acknowledge that ownership of such material is retained by the school.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Requirement List per month:**

- Liquid Hand Soap
- Wet wipes
- Tissues
- Make-On Juice (Oros, Fiesta, etc.)
- 5lt Still Water

**A surcharge of R300.00 per month will be added to your account if Monthly Requirements are not supplied.**

**Please send to school daily:**

- a bottle or spill proof cup of juice/ water (with name on).
- change of clothing in a bag
- a hat for your child (clearly labelled with child's name)
- sun block (please apply before school in the mornings)
- a healthy snack box (**fruit a must**)
- **Please do not send sweets or toys to school with your child unless arranged or requested to do so.**

**Stationary Requirement List:**

Please request a Grade appropriate Stationery Requirement List on completion of Registration.

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